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Revised: May 14, 2018

374.1

OUTSIDE FUND RAISING FOR CO- AND EXTRA- CURRICULAR PROGRAMS

The Evansville Community School District Board of Education supports organizations whose primary purpose is to support co- and extra- curricular programs funded by the District. Individuals or organizations, such as arts and athletic boosters, which raise funds in the name of or through school programs or activities, or which generate funds through sales at school events, must contribute all proceeds to the school. These funds will be used for facilities or support of these programs. An annual report to the Board summarizing all such fund raising by building should include: the name of the organization, the amount raised, the net proceeds and specifically what the funds are used for.

Individuals or organizations must enter into agreements with the District regarding these funds. Groups which generate funds may designate funds to particular programs and propose how funds will be spent. The Board or its designee will approve agreements with each individual or organization. All entered fund raising agreements must be consistent with district priorities and goals, and each agreement must require an annual accounting report for all funds. The program director and the appropriate building principal are responsible for all monies obtained from these agreements. These monies must be recorded and deposited with the business office in a manner consistent with the agreement.

All items purchased with such funds are the property of the school district and are subject to the policies of the Board.

Participating program directors are responsible for coordination among programs and insuring equitable access to fund raising opportunities. The Board expects fund raising opportunities to be distributed equitably across all programs and directs administration to implement this policy accordingly.

Legal Ref.: Sections 103.23 Wisconsin Statutes (Age Minimum)
103.64 (Employment of Minors; Definitions)
118.12 (Sale of Goods and Services at Schools)

Local Ref.: Policy #374 Form Fund Raising Form
Policy #374 Form 1 Post Fund Raising Form
Policy #374 Form 2 Fund Raising Activities Form